



AUSTRALIAN INSTITUTE OF TECHNICAL TRAINING

BSB51915 Diploma of Leadership and Management

Business & Management

CRICOS Course Code 089625J



Business Management

Course Objective

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Qualification

Students successfully completing the course will receive the Nationally Recognised; BSB51915 Diploma of Leadership and Management.

Course Duration

This course is offered over 1 year or 52 weeks including holidays on a full time basis.

Scheduled Contact Hours

20 hours per week for 40 weeks.

Additionally, students are expected at least **10 hours** of individual study per week not limited to research, learning activities and assessment activities utilising the facilities and resources available at AITT.

Tuition Fee

AUD\$ 7,000

*Fees and Charges are subject to change with prior notice.
OSHC Fee and Material Fee will be charged extra.*

Please refer to Student Handbook on the AITT Website (www.aitt.vic.edu.au) for itemised list of other costs (as applicable), and estimated living cost in Australia.

Training Location

- Level 1, 600 Collins Street, Melbourne, VIC 3000
(Classes as per scheduled timetable)

Please note about Role of Agents in Recruiting Students: Prospective students may contact Australian Institute of Technical Training (AITT) directly, or the contact may be through an Agent. In all cases the student is provided with all relevant information by AITT, and the complete enrolment process is conducted by AITT. Where an Agent is involved, the Agent's sole role is to introduce the student to AITT. The Agent has no role or responsibility in determining the student's eligibility for the relevant qualification or in advising the student on the most suitable course for the student to undertake. If you have any question regarding this, please email at: admissions@aitt.vic.edu.au immediately.

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Entry Requirements

The Training Package does not specify any entry requirements for this qualification course.

Age Requirements

AITT has a requirement that all students must be over 18 years of age at the commencement of course.

Academic Requirements

To gain entry to this course, applicants should have successfully completed home country equivalent qualification to:

- Australian Year 12 or higher for entry to Diploma and Advanced Diploma level course

For further information refer to the Equivalent Qualifications on the Victorian Curriculum and Assessment Authority (VCAA) website: <http://www.vcaa.vic.edu.au/Pages/vce/vcerecognition/equivalents/equivalentquals.aspx>

English Language Requirements

All International Students applying for courses at AITT must have a minimum English Language proficiency level of one of the below:

You should qualify in ANY ONE (1) of the following:

- IELTS overall band of 5.5 or equivalent;
- TOEFL iBT test score band of 46 equivalent or above;
- PTE Academic band score 42 equivalent or above;
- Cambridge English Advanced (CAE) test score band of 47 equivalent or above;
- OET score band Pass equivalent or above;
- Successful completion of Senior Secondary certificate of education in Australia conducted in medium of English;
- Completion of a full time Certificate III level course or above in Australia;
- English as the first language;
- Satisfactory completion of the EAL course or ELICOS course at the appropriate level; OR
- Any other form of assessment or test that satisfies the Institution.

Teaching Method

This program is delivered in a classroom based environment and also the simulated work place environment if applicable. The delivery may include face to face teaching, lectures, discussions, workshop activities, field trips, research; Computer based tasks, home based learning activities group works, supervised practical sessions.

Assessments

Assessments comprise of assessment activities, written/oral questions, project works including observation, demonstration and role plays.

Course Structure

Units of Competency

Student must complete 12 units including 4 core & 8 elective units listed below:

Code	Title
Core Units	
• BSBLDR501	Develop and use emotional intelligence
• BSBMGT517	Manage operational plan
• BSBLDR502	Lead and manage effective workplace relationships
• BSBWOR502	Lead and manage team effectiveness
Elective Units	
• BSBCUS501	Manage quality customer service
• BSBFIM501	Manage budgets and financial plans
• BSBMGT502	Manage people performance
• BSBMGT516	Facilitate continuous improvement
• BSBRSK501	Manage risk
• BSBWHS501	Ensure a safe workplace
• BSBWOR501	Manage personal work priorities and professional development
• BSBMKG501	Identify and evaluate marketing opportunities

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